

Eastern Idaho Community Action Partnership

PROGRAM DEFINITION & STATEMENT OF WORK

Transportation Services

1. **Program Definition**

Transportation services are designed to transport older persons to and from social services, health care services, meal programs, senior centers, shopping, and recreational activities.

Transportation services include personal assistance for those with limited physical mobility. The goal of the program is to provide a comprehensive network of transportation services throughout the county and/or greater nine counties of Eastern Idaho.

2. **Eligibility**

An individual 60 years of age or older.

3. **Target Population**

The target population for transportation services is persons age 60 and older who need transportation to medical and health services, social services, meal programs, or for shopping assistance; and/or cannot manage their own transportation.

4. **Unit of Service**

A unit of service equals one boarding. A boarding is each time a passenger gets into a vehicle, excluding any transfer vouchers included in a boarding fare.

5. **Fees/Donations**

This is not a fee for service program. However, each eligible individual must be given the opportunity to make a confidential donation toward the cost of the service.

6. **Funding**

Funds are to be used for operating expenses only. The goal is to reduce isolation and to promote independent living within the Planning and Service Area VI. Operating expenses must be used to provide transportation to people 60 years or older.

7. **Transportation Services may not be used for the following**

- The funds are not to be used for a direct subsidy for an overall transit system.
- Are not to be used for a general reduced fare program for a public or private transit system.

8. **Coordination**

- Delivery of Home Delivered Meals. Providers may coordinate with home delivered nutrition providers to arrange for delivery of meals; however, 1) miles driven for home delivered meals may not be submitted for payment under a transportation contract; provider must arrange for reimbursement from the home delivered nutrition provider; and 2) providers coordinating with home delivered nutrition providers must comply with the regulations of the Nutrition Program.
- The transportation funds need to be used in conjunction with local transportation service providers, public transportation agencies, and other local government agencies, **that result in increased provision.**

9. Program Specifications

Program Strategies should:

- Enhance senior transportation services and resources within the geographic service area comprising the nine Eastern Idaho counties.
- Ensure that senior transportation services are coordinate with general public transportation services and other specialized transportation services;
- Utilize the broadest range of available transportation and community resources to provide senior transportation services;
- Serve the special needs of low-income, rural, frail, and other at-risk, transit-dependent older individuals.
- Comply with all applicable federal, state and local laws, regulations, and rules, including, but not limited to;
 - Fire, health sanitation, safety, building, and zoning laws, ordinances, or codes (IDAPA 15.01.21)
 - Federal Occupational Safety and Health Administration (O.S.H.A. and IDAPA 15.01.21)
 - Applicable provisions of the Americans with Disabilities Act (PL 101-336 and IDAPA 15.01.21)
 - Americans with Disabilities Act (PL 101-336 and IDAPA 15.01.21)
 - **Applicable provisions of OAA and Idaho Senior Services Act, together with all related federal regulations, state administrative rules, and ICOA Operations Manuals.**

Service providers are encouraged to coordinate with existing public transport services, other social service providers, and other providers of senior services, and preference will be given to bids which show coordination efforts with other transportation systems.